



APPLICATION FOR EMPLOYMENT
KANKI is an Equal Opportunity Employer

Position Applied for: _____ Referred by: _____ Date: _____

Name: _____
(last) (first) (middle)

Address: _____

Telephone Number: home () _____ cell () _____

Do you have the legal right to work in the United States? _____

Are you AT LEAST 18 years of age? _____ Are you over 21 years of age? _____

Have you ever been convicted of a felony? _____ If yes, please explain: _____

Have you ever been employed by Kanki before? _____ If yes, please give dates, position, location and reason for leaving: _____

EMPLOYMENT HISTORY (List most recent job first). If currently employed, may we contact your present employer? _____

1. Name of Company: _____ Dates of Employment: from _____ to _____
 Address: _____ Position: _____
 Telephone Number: _____ Reason for Leaving: _____
 Supervisor: _____ Starting Salary: _____ Ending Salary: _____
2. Name of Company: _____ Dates of Employment: from _____ to _____
 Address: _____ Position: _____
 Telephone Number: _____ Reason for Leaving: _____
 Supervisor: _____ Starting Salary: _____ Ending Salary: _____
3. Name of Company: _____ Dates of Employment: from _____ to _____
 Address: _____ Position: _____
 Telephone Number: _____ Reason for Leaving: _____
 Supervisor: _____ Starting Salary: _____ Ending Salary: _____

Emergency Notification:

Name: _____
Address: _____
Phone Number: _____ Cell Number: _____
Relationship: _____

(over)

Do you read or speak any Foreign Languages Fluently? _____ If so, please list: _____

Are there any times of the day or days of the week that you would be unavailable to work? _____

If yes please list days/times and explain: _____

Is there anything else you would like to include as additional information: _____

I certify that the information given by me is true and correct, and to be the best of my knowledge. I hereby give Kanki permission to verify this information, and release all persons and Kanki with respect to any information provided by my prior employers or personal references. I acknowledge that if any information on this application is untrue, I may be terminated. If any employment relationship is established, I understand that North Carolina is an at-will state and Kanki is an at-will employer giving both me and Kanki the right to terminate my employment at any time.

*I understand that if I am employed, my continued employment is at all times subject to the policies and procedures established by Kanki, and that my employment may be terminated at any time by me or by Kanki with or without cause. This application will be kept on active file for **thirty days** from the date completed after which time I would have to reapply in accordance with established procedures.*

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Applicant Signature: _____ Date: _____

Do not write below this line

Reference Checks:

- | | | |
|--------------------------|----|----|
| 1. Employer: | 1. | 1. |
| 2. Person Interviewed: | 2. | 2. |
| 3. Dates of Employment: | 3. | 3. |
| 4. Position: | 4. | 4. |
| 5. Eligible for Re-Hire: | 5. | 5. |

Interviewed by: _____ Date Hired: _____

Position: _____ Starting Pay Rate: _____

Other Comments:
